



AGENDA

Ordinary meeting of the

Chief Executive Employment Committee

**Thursday 26 February 2015
Commencing at 2.00pm
Ruma Ana, Level 2B
Civic House
110 Trafalgar Street, Nelson**

Her Worship the Mayor Rachel Reese, Councillors Luke Acland and Paul Matheson (Deputy Mayor)

Guidelines for councillors attending the meeting, who are not members of the Committee, as set out in Standing Orders:

- All councillors, whether or not they are members of the Committee, may attend Committee meetings (SO 2.12.2)
- At the discretion of the Chair, councillors who are not Committee members may speak, or ask questions about a matter.
- Only Committee members may vote on any matter before the Committee (SO 3.14.1)
- It is good practice for both Committee members and non-Committee members to declare any interests in items on the agenda. They should withdraw from the table for discussion and voting on any of these items.

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Apologies**1. Confirmation of Order of Business****2. Interests**

2.1 Updates to the Interests Register

2.2 Identify any conflicts of interest in the agenda

3. Public Forum**4. Confirmation of Minutes – 21 November 2014****5-8**

Document number A1280524

Recommendation

THAT the minutes of the meeting of the Chief Executive Employment Committee, held on 21 November 2014, be confirmed as a true and correct record.

PUBLIC EXCLUDED BUSINESS**5. Exclusion of the Public**

Recommendation

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Chief Executive Employment Committee Minutes – Public Excluded – 21 November 2014	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons • Section 7(2)(c) To protect information that is subject to an obligation of confidence
2	Chief Executive Reporting on Progress against KPIs and Quarterly Staff Statistics	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons • Section 7(2)(c) To protect information that is subject to an obligation of confidence

6. Re-admittance of the public

Recommendation

THAT the public be re-admitted to the meeting.

Minutes of a meeting of the Chief Executive Employment Committee

Held in Ruma Ana, Civic House, 110 Trafalgar Street, Nelson

On Friday 21 November 2014, commencing at 1.32pm

Present: Her Worship the Mayor, R Reese, Councillors L Acland and P Matheson

In Attendance: External Adviser to the Chief Executive Employment Committee (P Bell), Chief Executive (C Hadley) and Administration Adviser (G Brown)

1. Apologies

There were no apologies

2. Confirmation of Order of Business

Her Worship the Mayor advised that there was a minor late item to be considered and a resolution needed to be resolved for this to be discussed in the public excluded agenda.

2.1 Personal Grievances

Resolved

THAT the public excluded item regarding Personal Grievances be considered at this meeting as a minor item not on the agenda, pursuant to Section 46A(7)(a) of the Local Government Official Information and Meetings Act 1987, to enable today's business to be considered complete.

Her Worship the Mayor/Acland

Carried

3. Interests

There were no updates to the Interests Register, and no interests with items on the agenda were declared.

4. Public Forum

- 4.1 Graeme O'Brien spoke about the performance of the Chief Executive from a ratepayer perspective. Mr O'Brien referred to employment case disputes and the turnover of parking wardens. He indicated that the confidentiality clause should be lifted so information was available to the public. He said that he believed that Nelson City Council (NCC) had an increased number of disputes compared to other councils in New Zealand.

Attendance: Councillor Acland joined the meeting at 1.35pm

Mr O'Brien spoke about the administration of a number of projects such as the outsourcing of parking, the Brook campground and the Waimea and Rocks Road upgrades. He believed that public consultation was poor. He referred to an article by Kerry Neale in relation to the Trafalgar Centre.

Mr O'Brien referred to the 2014 NCC staff survey and said that he believed the results were worse than previous years which concerned him.

In addition, he spoke about his queries around election rules and that a letter to the Ombusman had clarified that there were no such rules, which he should have been informed of six months previously. He said that NCC needed to support individuals to resolve issues, not cause stress.

5. Confirmation of Minutes – 3 November 2014

Document number A1269404, agenda pages 6-8 refer.

Resolved

THAT the minutes of a meeting of the Chief Executive Employment Committee, held on 3 November 2014, be confirmed as a true and correct record.

Her Worship the Mayor/Matheson

Carried

6. Exclusion of the Public

Resolved

THAT, in accordance with section 48(5) of the Local Government Official Information and Meetings Act 1987, Paul Bell remain after the public has been excluded, for Items 4 and 5 of the Public Excluded agenda Performance Assessment Report 2013/14 and 2014/15 Nelson City Council Chief Executive

Remuneration Review, as he has knowledge that will assist the Committee;

AND THAT, in accordance with section 48(6) of the Local Government Official Information and Meetings Act 1987, the knowledge that Paul Bell possesses relates to performance and remuneration review methods, which is relevant to the Chief Executive Employment Committee to undertake the Chief Executive's performance and remuneration review, and make recommendations to Council.

Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
1	Chief Executive Employment Committee Minutes – Public Excluded – 3 November 2014	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons • Section 7(2)(c) To protect information that is subject to an obligation of confidence
2	Performance Assessment Report 2013/14 This report contains information regarding the Chief Executive's performance assessment.	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons

Item	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Particular interests protected (where applicable)
3	2014/15 Nelson City Council Chief Executive Remuneration Review	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons
4	Personal Grievances	Section 48(1)(a) The public conduct of this matter would be likely to result in disclosure of information for which good reason exists under section 7	The withholding of the information is necessary: <ul style="list-style-type: none"> • Section 7(2)(a) To protect the privacy of natural persons

Her Worship the Mayor/Acland

Carried

The meeting went into public excluded session at 1.47pm and resumed in public session at 3.26pm.

7. Re-admittance of the Public

Resolved

THAT the public be re-admitted to the meeting.

Her Worship the Mayor/Acland

Carried

There being no further business the meeting ended at 3.26pm.

Confirmed as a correct record of proceedings:

_____ Chairperson _____ Date