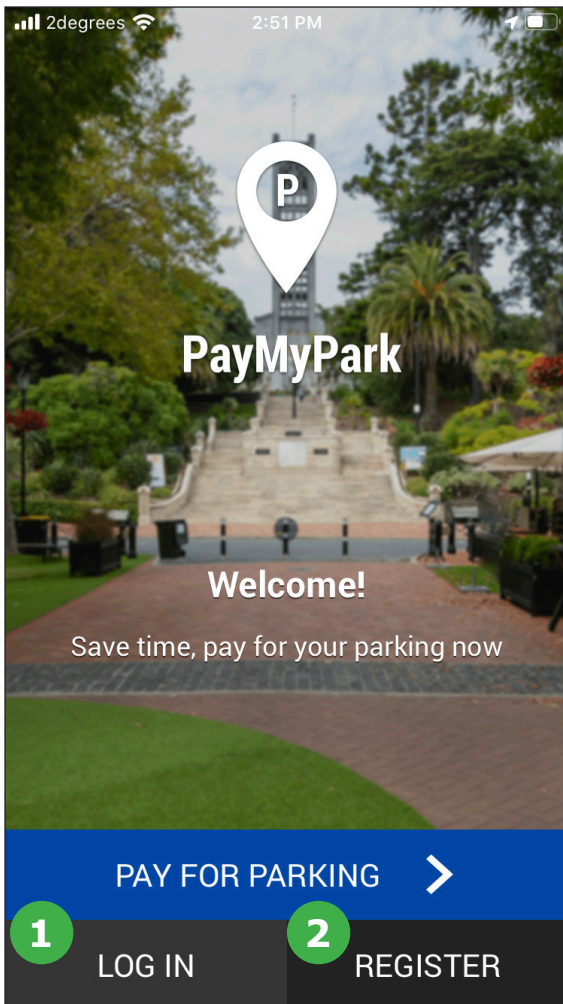




PayMyPark

Download the PayMyPark app from the App Store or Google Play.
For more information visit www.paymypark.com





Opening the app

You will see this screen when you first open the app. You can [1] pay for parking or [2] create a new account, if this is your first time using the app.

You do not have to set up an account to use PayMyPark, but parking using the app without registering costs 50c per park.

With an account, you will pay a lower transaction fee.

Terms and Conditions'. Below that, it says: 'Password must have a minimum of 6 characters and must include at least 1 uppercase letter and 1 number'."/>

Registering an account

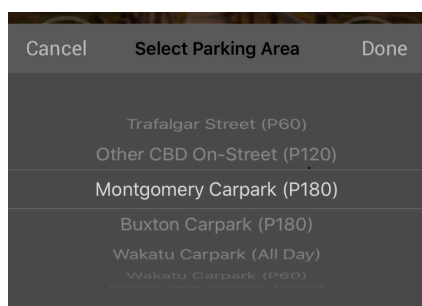
This needs to be done before you can use the app to pay for parking.

Click on **register** and enter your details. You will need to then activate your account. You will be sent an email that will include a link to activate your account.

Choosing a time and location

Once you have registered and logged in you come to a screen where you can choose your location and whether you want to park for a fixed time or start-stop.

- First choose your location in the white box marked 'area' [1].

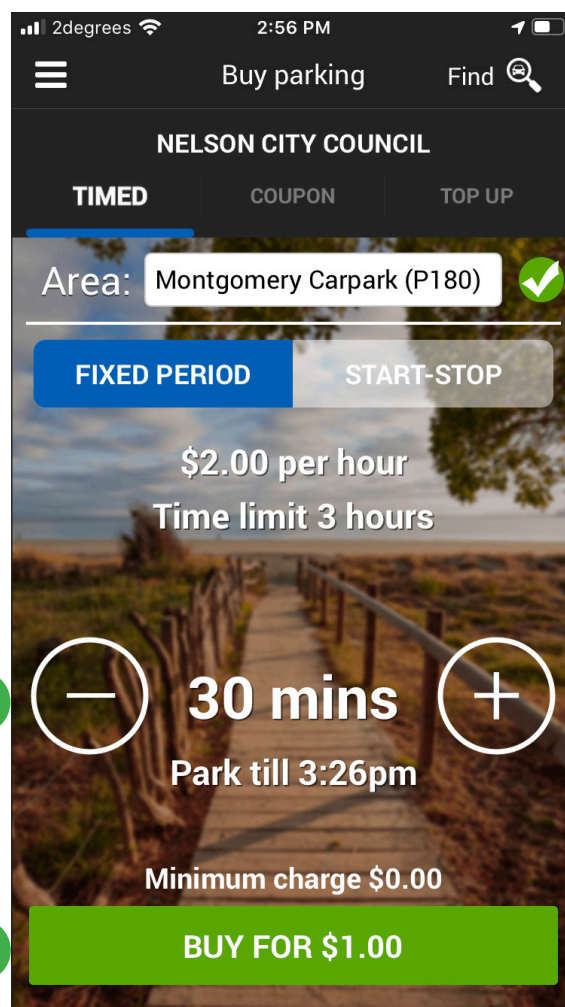
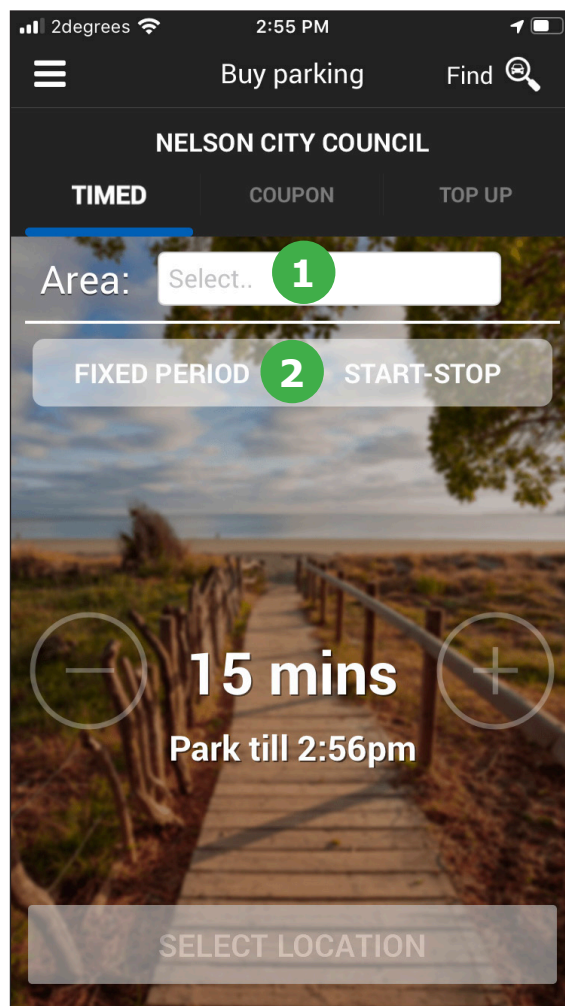


- If you are using 'fixed period' [2], choose the time you want to stay for and then press the plus or minus buttons [3] until the correct time shows.
- Tap the green 'buy' button [4]

You will need to do this even if you are claiming your free hour of parking.

Start-stop parking

- Select 'start-stop' [2]
- Tap the green 'buy now' button
- This will take you to the payment screen where you can select to 'pay with balance'.
- Once you have finished parking press the red 'stop parking' button and the app will calculate the amount to pay.



Vehicle details Cancel

NELSON CITY COUNCIL
Montgomery Carpark (P180) \$1.00

Vehicle registration >

Send receipt ☐

Save my parking location ☐

NEXT >

Saving a vehicle's details

Once you have selected a time and location you can choose to add a vehicle registration number.

You can also choose whether you want a receipt sent to your email, and save your parking location.

To add your registration number press the arrow next to 'Vehicle Registration'.

Select vehicle +

Press the + symbol in the top right.

New vehicle Done

Registration Type plate number

Nickname Type nickname(optional)

Type in your registration number and give the registration number a nickname if you like. This can be useful if you use more than one vehicle.

Then click 'done' in the top right corner.

Finishing Up

On the next screen click 'next' in the green box. The app now checks whether you have used any of your free hour and applies that to the transaction

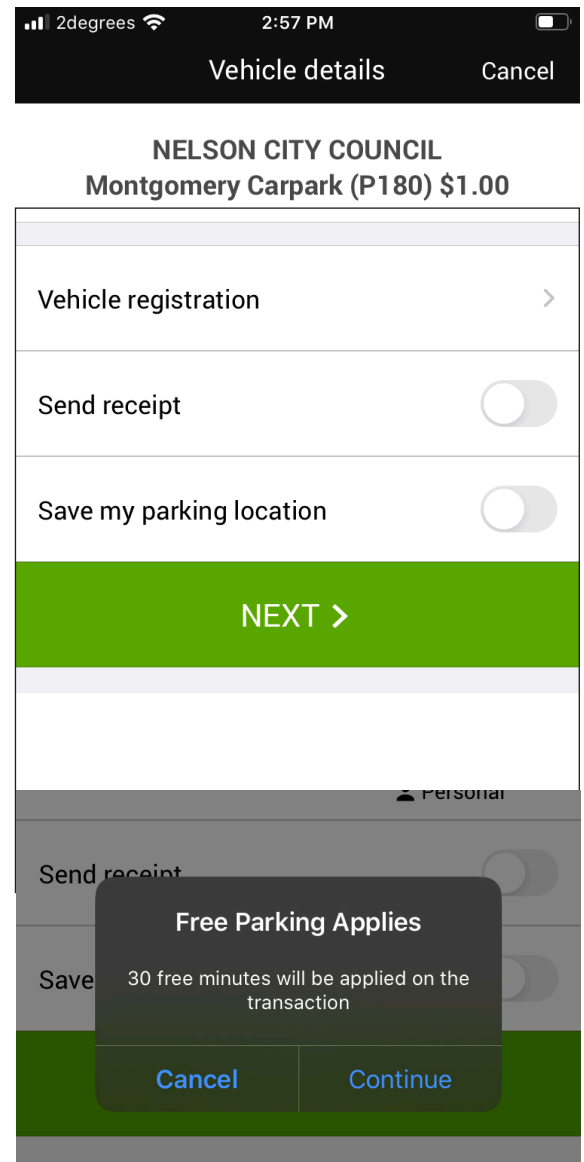
If you are only using free parking you don't need do anything more.

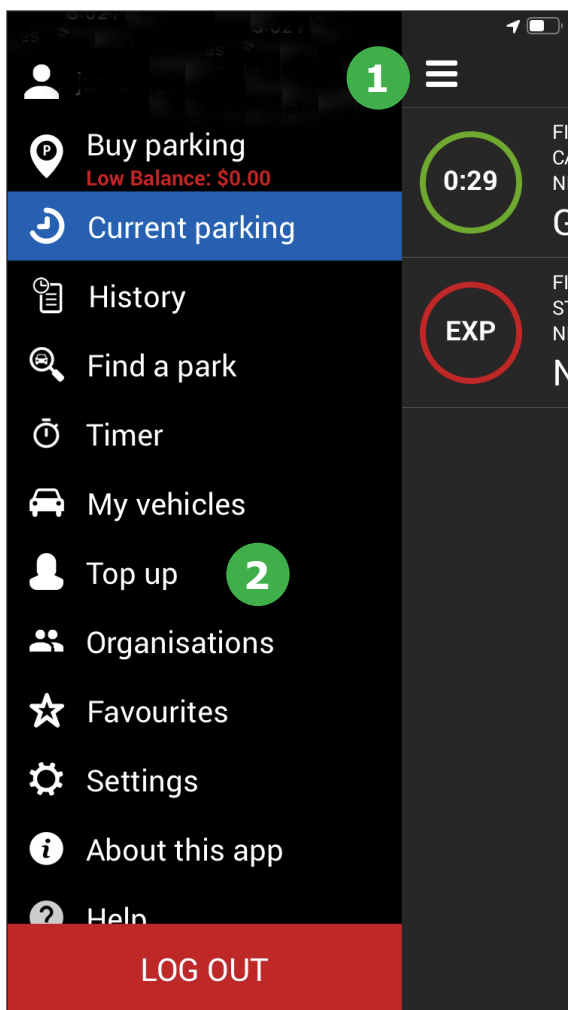
If you need to pay money this will come out of your stored credit. If you haven't loaded any money to the app you will be able to pay via credit/debit card.

The next time you use the app, it will be much faster as you will already have an account, and a saved registration number.

Checking or extending your time

- Open the Main Menu
- Check 'current parking' to review your remaining time available
- If you wish to extend your parking time, open your current parking session and click the blue 'extend' button.



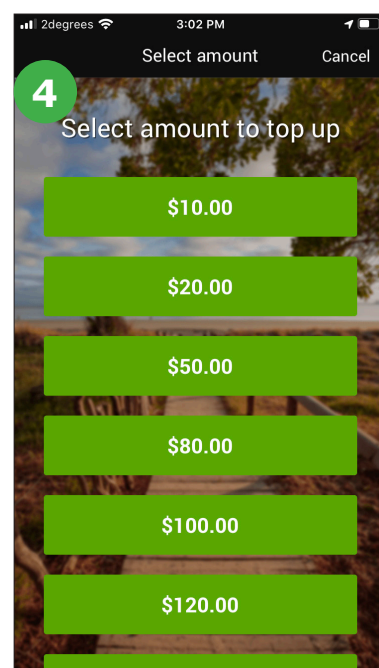
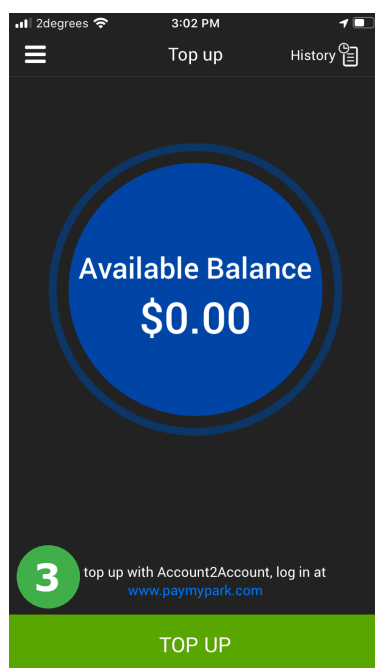
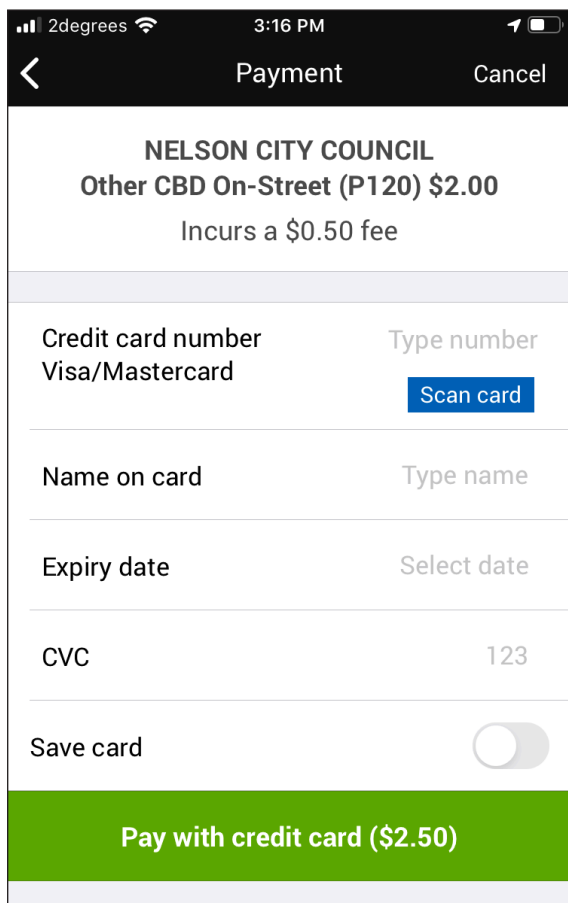


Topping up using a credit card

If you need to pay for your park you will need to transfer money to the app.

To transfer funds, press the [1] three horizontal menu lines in the top left corner and select 'top up' [2].

Press the green button that says 'top up' [3]. Choose an amount from the list [4] or customise an amount.



Entering credit card info

Enter your credit card details.

You can scan your credit card number by tapping the 'scan card' button.

You can save the credit card details to making topping up in the future easier.

Then press the green button that says 'pay with credit card'.

Topping up with internet banking

You can pay a lower transaction fee if you top up with internet banking.

To do this, tap on the link to www.paymypark.com above the green button on the 'top up' screen.

Choose the amount you would like to top up from the drop down menu and then press 'top up'.

Choose your bank from the list of currently available services and then press Next.


Enter your banking customer ID and password and then press 'next'.

You will then be directed through two other screens asking you to select your account, and provide a reference for your statement, before verifying your payment.

Please note: Once you have registered to the app and uploaded money this process is much faster, as the app stores your information. There's no need at all to use the meter, you can park your car, pay on the app and then start your day.

Please select one of the currently available banking services:

- ☐ ANZ
- ☐ ASB
- ☐ BNZ
- ☐ Kiwibank
- ☐ The Co-operative Bank
- ☐ TSB
- ☒ Westpac

 About Account2Account security

NEXT

PayMyPark - Account Top Up

Amount: **\$21.20 (NZD)**

SELECT BANK BANK LOGON SELECT ACCOUNT REFERENCE DETAILS PAYMENT VERIFICATION

1 2 3 4 5

Please ensure you have logged off from your current Westpac Internet Banking session before proceeding.

Please enter your Westpac Internet Banking login credentials:

Customer ID:*

Password:*

NEXT

CANCEL

