

---

**MINUTES**  
of the  
**SAXTON FIELD COMMITTEE MEETING**  
**Komiti Whenua Saxton**  
held  
**9:30am, Tuesday, 8 August 2023**  
at  
**Sport Tasman Boardroom, Stoke, Nelson**

---

**Present:** Mr D Shaw (Chairperson), Tasman District Councillors J Ellis and B Maru and Nelson City Councillor T Skinner

**In Attendance:** Tasman District Council: Reserves and Facilities Manager (G Reburn), Reserves Officer (R Coleman), Executive Assistant (K Ktori), Executive Support Officer (Alexis Brough)

Nelson City Council: Parks and Facilities Asset Planner (Karl Noldan), Parks and Facilities Manager, Hannah Curwood (via zoom), Group Manager Community Facilities Andrew White (via zoom), Principal Parks and Facilities Asset Planner (Andrew Petheram), Team Leader Parks and Facilities Activity Management (Paul Harrington), and Parks and Facilities Asset Planner (Jane Loughnan)

**Part Attendance:**

**1 OPENING, WELCOME**

Chairperson Derek Shaw welcomed everyone to the meeting.

**2 APOLOGIES AND LEAVE OF ABSENCE**

**Moved Councillor Maru/Cr Skinner  
SFC23-08-19**

**That the apology from Councillor C Rollo be accepted.**

**CARRIED**

**3 PUBLIC FORUM**

Douglas Jackson and Ben Short from Skate Nelson Bays, spoke to the committee on the requirement for land for an Olympic standard skate park and suggested Circus Green at Saxton Field. They mentioned that their membership was launched two weeks ago and they have already received close to 200 members.

It was questioned if they had viewed other sites. Mr Jackson mentioned that they had also looked at the potential to build at Marsden Recreation Ground and Neale Park but suggested that it would not be as centralised for Skate members and not as accessible via public transport.

Mr Short mentioned that some local skateboarders were losing interest due to the lack of places to skate in Nelson.

There was discussion on the budget line for the Skate Park. The budget at a minimum for the first year would be \$15,000-\$20,000. Mr Jackson mentioned he would like this to be included in the first year of capital works programme. The second year would not cost anything due to consulting phase. Year 3 and 4 they would look at funding of \$400,000 / year. It was mentioned that they are willing to fundraise 80% of these two amounts. This will be a 5-10 year project in a staged approach. Douglas said that once they have their design and plan in place the cost would be a lot clearer.

**Tabled Documents**

**4 DECLARATIONS OF INTEREST**

Nil

**5 LATE ITEMS**

Nil

**6 CONFIRMATION OF MINUTES**

**Moved Councillor Ellis/Councillor Maru  
SFC23-08-20**

**That the minutes of the Saxton Field Committee meeting held on Tuesday, 2 May 2023, be confirmed as a true and correct record of the meeting.**

**CARRIED**

## 7 PRESENTATIONS

Nil

## 8 REPORTS

### 8.1 Saxton Field Activity Report

Karl Noldan, Parks and Facilities Activity Planner presented the report.

Discussion included:

- Damage caused by vandalism at Saxton Pavilion and Avery Field Pavilion. This included a defibrillator being stolen.
- Draft Saxton Field Activity Management Plan 2024-34. The draft plan was tabled and it was mentioned that the two councils will now have one combined report. Feedback on the plan was requested to be presented at the next Saxton Field Committee Meeting.

### **Moved Councillor Maru/Councillor Ellis SFC23-08-21**

#### **1. That the Saxton Field Committee receives the Saxton Field Activity Report**

**CARRIED**

### 8.2 Proposed Saxton Field Capital Works Programme for consultation through the Long Term Plan 2024-34

Paul Harrington, Team Leader Parks and Facilities Activity Management, presented the report.

Discussion included:

- The need to look at more than one site for
- the Skate Park and then inform Skate Nelson Bays of the preferred option. A need for a timeframe for this was discussed.
- It was questioned if the Circus Green has been earmarked for anything else. There was discussion about visiting circus's utilising the A&P Showgrounds.
- Is the Saxton Stadium floor renewal budget included in the Capital budget? It was responded that the sanding/light maintenance of the flooring was included.
- Saxton Oval Media Tower funding. This was money put aside to build two media towers but the cost for this is predicted to be more.
- There was a question on why do we pull the towers down each year? Suggestion to leave the towers up to help save costs. Amenity issues of leaving scaffolding in place at the premier park discussed, and that the cost of erecting and removing the towers is not a council cost.

### **Moved Councillor Maru/Cr Skinner SFC23-08-22**

**That the Saxton Field Committee**

1. **Receives the report Proposed Saxton Field Capital Works Programme for consultation through the Long Term Plan 2024-34 (R27843) and its attachment (196698121-50136) and,**

2. **Directs officers to update the Saxton Field Development Plan to indicate a regional skate facility be located on the Circus Green (to be reviewed in August 2026 to consider satisfactory development progress having been demonstrated), and to regularly report to the Committee on progress of the regional skate facility development through the Saxton Field Activity Report.**

**That the Tasman District Council and Nelson City Council**

1. **Adopt the proposed capital works programme for Saxton Field contained in Attachment 1 to Report R27843 (196698121-50136) for incorporation into each Council's draft budgets as part of the Long Term Plan 2024-2034 processes, with the following amendments:**
  - a. **a capital budget line be included to provide for a regional skate facility at Saxton Field with \$20,000 included in 2024/25, and \$400,000 in each of years 2026/27 and 2027/28, together with an income line budgeting \$320,000 income in each of years 2026/27 and 2027/28.**
  2. **Delegate responsibility for agreeing to any amendments to the budget values resulting from further cost analysis to the Councils' Group Managers (Group Manager Community Services at Nelson City Council and Group Manager Community Infrastructure at Tasman District Council).**

**CARRIED**

The meeting concluded at 11:11am

Confirmed as a correct record of proceedings by resolution on 7 November 2023.

**Moved Cr Skinner/Councillor Ellis  
SFC23-11-23**

**That the minutes of the Saxton Field Committee meeting held on Tuesday, 8 August 2023, be confirmed as a true and correct record of the meeting.**