



**NELSON TASMAN
EMERGENCY MANAGEMENT**

GROUP

MINUTES
of the
**NELSON TASMAN CIVIL DEFENCE EMERGENCY
MANAGEMENT GROUP MEETING**
Komiti Whakahaerenga Tiwhikete Whakawhanaunga
held
1.30 pm, Tuesday, 4 April 2023
at
Richmond EOC

Present: **Tasman District Council:** Deputy Mayor S Bryant
Nelson City Council: Mayor N Smith, Deputy Mayor R O'Neill-Stevens

In Attendance: **Tasman District Council:** Chief Executive (J Dowding), Executive Assistant (G Drummond)

Nelson City Council: Group Manager Corporate Services (N Harrison) Chief Executive (N Philpott)

Nelson Tasman Civil Defence Emergency Management: (J Kennedy) (K King), (E Newberry) (L Swatton)

External: Alice Lake-Hammond (AF8) Kathrine Biggs (NEMA)

1 OPENING, WELCOME

Ros Gibson offered the opening karakia.

2 APOLOGIES AND LEAVE OF ABSENCE

**Moved Deputy Mayor Bryant/Mayor Smith
EMC23-04-1**

Those apologies from Mayor King be accepted.

CARRIED

3 DECLARATIONS OF INTEREST

Nil.

4 VERBAL UPDATES

4.1 National Emergency Management Agency

Ms Biggs provided background on the National Emergency Management Agency.

Ms Biggs updated the CDEM Group on the following:

- Ex-Tropical Cyclone Gabrielle: National Update, observations and learnings.
- Trifecta Programme (Regulatory Framework review).

4.2 AF8 Programme

Ms Lake-Hammond spoke to her presentation.

The AF8 programme is working on raising awareness, two public talks are being hosted, one in Rotoiti and one in Motueka in the coming months.

5 REPORTS

5.1 Report of the Nelson Tasman Emergency Management Office and Attachments

Mr Kennedy took his report as read.

Discussion included:

- NTCDEM Group plan is due later in the year.
- Debrief of the August 2022 flooding event.
- Concerns around the accuracy of the budget.

STAFF ACTION: Mr Kennedy to recheck budget and bring back the accurate budget to the next CDEM Group meeting.

**Moved Mayor Smith/Deputy Mayor Bryant
EMC23-04-2**

That the Nelson Tasman Civil Defence Emergency Management Group Joint Committee

- 1. receives the Report of the Nelson Tasman Emergency Management Office and Attachments subject to further checking and clarification; and**
- 2. notes the confirmed minutes Coordinating Executive Group (CEG) of 26 October 2022 and the draft unconfirmed minutes from the Coordinating Executive Group (CEG) of 8 March 2023.**

CARRIED

7 CONFIDENTIAL SESSION

7.1 Procedural motion to exclude the public

Moved Deputy Mayor Bryant/Mayor Smith
EMC23-04-3

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

7.2 Appointment of Local Controllers

| Reason for passing this resolution in relation to each matter | Particular interest(s) protected (where applicable) | Ground(s) under section 48(1) for the passing of this resolution |
|--|--|---|
| The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. | s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. | s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7. |

CARRIED

The meeting concluded at 3.13 pm

Confirmed as a correct record of proceedings by resolution on 25 July 2023.

