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| Small N | **APPLICATION FOR EXEMPTION TO BUILDING CONSENT** |  |  |
| **TAM 006** | |  | Fee Paid: $ |
| Building Act 2004, Schedule 1 | |  | Receipt Number: |
| **Note:**  Complete **all items applicable** to your project | |  |  |

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| **The Building *(Project Location)*** | |
| Building street address: | |
| Legal description Lot  DP |  |
| Current lawfully established use: *(include number of occupants per level and per use if more than one level)* | |

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| **Owner *(must be completed for all applications)*** | | | | | | | |
| Attach evidence of ownership to this application.  Owners name: *(if the owner is not an individual, provide the company name and a contact person’s name)* | | | | | | | |
| Owner’s mailing address: | | | | | | | |
| Signed by the owner: | | | | | | | |
| Signature | | Name | | | | Date | |
| **General information** | | | | | | | |
| **Privacy Act 2020** | | | | | | | |
| Nelson City Council collects your personal information in order to perform its functions under the Building Act 2004.  The information contained in this document may be made available and passed on to the public on request. The Building Act 2004 ([s 217](https://www.legislation.govt.nz/act/public/2004/0072/latest/DLM307860.html)) gives anyone a right of access to building consent information and other building-related information held by councils. This right is subject to the protections in the Local Government Official Information and Meetings Act 1987.  You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you’d like to ask for a copy of your information, or to have it corrected, please contact us at enquiries@ncc.govt.nz. | | | | | | | |
| **The Project** | | | | | | | |
| Description of Building Work: *(sufficient to enable scope of work to be fully understood)* | | | | | | | |
| Provide basis for exemption (reference to Schedule 1 clause(s) see over): | | | | | | | |
| **Advice sought by and/or engaged the following:** | | | **Signed by expert:** | | | | **Date:** |
| Builder: | | |  | | | |  |
| Designer: | | |  | | | |  |
| Plumber: | | |  | | | |  |
| Engineer: | | |  | | | |  |
| Electrician: | | |  | | | |  |
| Resource Management Advisor: | | |  | | | |  |
| **Attachments** | | | | | | | |
| One or more of the following must be attached to this notification: | | | | | | | |
|  | Floor plans and/or specifications | | |  | Photos | | |
|  | Elevations | | |  | Site plan | | |
|  | Other | | |  |  | | |

For further information regarding building works exempt under Schedule 1 of the Building Act 2004 please see the Ministry of Business, Innovation and Employment’s website: <https://www.building.govt.nz/projects-and-consents/>

**Schedule 1 to the Building Act 2004 –**

**Building work for which building consent not required**

Pursuant to New Zealand Building Act 2004 section 41 (1)(b), section 42A, 43 (1) and Schedule 1, no building consent is required or has been issued in respect of the buildings/building work detailed in this file/these documents as described on the notification form provided. No assessment of the information provided with this application has been made in consideration of the Building Regulations 1992, Building Act 2004 or any other Act or bylaw and remain the responsibility of the owner to check.

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| **Part 1**  **Exempted building work** | | |
| *General* | | |
| **2** | Territorial and regional authority discretionary exemptions  Any building work in respect of which the territorial authority or regional authority considers that a building consent is not necessary for the purposes of this Act because the authority considers that—   1. the completed building work is likely to comply with the [building code](https://www.legislation.govt.nz/act/public/2004/0072/latest/link.aspx?id=DLM162576#DLM162576); or 2. if the completed building work does not comply with the [building code](https://www.legislation.govt.nz/act/public/2004/0072/latest/link.aspx?id=DLM162576#DLM162576), it is unlikely to endanger people or any building, whether on the same land or on other property. |  |

Please contact Customer Services on 03 546 0200 to arrange a meeting with the Duty Building Officer, and payment of the appropriate fee.

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| **Office Use** | | | | | | |
| **Customer Services Officer** | | | | | | |
| Are all clauses completed, form signed?  (Circle one) | | Yes | = | Ok to accept application | | |
| No | = | Do not accept application | | |
| Received by: |  | | | | Date: |  |
| **Building Control Administrator** | | | | | | |
| MagiQ updated by: |  | | | | Date: |  |
| PPR number: |  | | | | | |
| Acknowledgement letter sent to owner: | |  | | | Doc No. | A |
| Name: |  | | | | Date: |  |

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| Building Consent Officer | | | | |
| Building Consent Officer 1 Name: | |  | | |
| Building Consent Officer 2 Name: | |  | | |
| Are you satisfied that the building work is likely to comply with the building code?  *Record notes overleaf* | | | |  |
| Are you satisfied that if the building work does not comply with the building code, it is unlikely to endanger people or any building whether on the same land or on other property?  *Record notes overleaf* | | | |  |
| BCO 1 signature: |  | | Date: |  |
| BCO 2 signature: |  | | Date: |  |
| Notes: | | | | |
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| Building Control Administrator | | | | |
| Acceptance/refusal letter sent to owner: | |  | Doc No: | A |
| Name: |  | | Date: |  |